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| Committee Members (P-Present, E-Excused, T-Telephone, A-Absent) |
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| **E** | Dawn Anderson – IDOC | **P** | Zach Morairty, MD – St. Luke’s, BH |
| **T** | Amanda Braga – NCMC | **P** | Cindy Shotswell – OPTUM |
| **P** | John Brannen – CSI | **E** | Eric Snarr, Sheriff – Minidoka County |
| **T** | Keith Davis, MD – Shoshone Fam Med | **P** | Renee Waite – IDJC |
| **T** | Helen Edwards, Comm. - Gooding Co | **P** | Charles Howell, Comm. – Jerome Co |
| **P** | Penne Main, TowneSquare Media |  |  |
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| Ex-Officio (non-voting) |  Guest(s): |
| **T** | Linda Montgomery SCPHD- BoH Chair |  | Jeff Pierson, SCPHD Information Mgmt |
| **E** | John Hathaway, Reg V BH IDHW |  |  |
| **P** | Scott Rasmussen, Reg V BH IDHW |  |  |
| **P** | Rene LeBlanc, SCPHD – Director |  |  |
| **P** | Nancy Andreotti SCPHD – Admin Asst |  |  |
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| **I.** | **Convene: 1:20 PM** |  |  |  |
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| **II.** | **Call to Order/Introductions – Rene LeBlanc** |
| **A.** | Roll Call/Housekeeping Items – Nancy Andreotti |
| **B.** | Correspondence - None |
| **C.** | Ribbon Cutting of CCSCI – (moved from non-action items)The Ribbon Cutting/Grand Opening Ceremony will be held at the Crisis Center (570 Shoup Ave W, Twin Falls) December 15, 2016 at 2 p.m. Governor Otter, other Legislators, and Twin Falls City Mayor, Shawn Barigar will be in attendance. The Chamber of Commerce will be represented and will bring the big scissors and the ribbon. Snacks will be provided by CCSCI. SCPHD is making folders and a program for attendees.  |
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| **III.** | **Action Items** |
| **A.** | Meeting Schedule – Rene LeBlanc **Motion (Charles Howell and seconded by John Brannen) “I move to approve CCSCI Advisory Board to meet monthly, on the third Friday of the month at 11:30 a.m. at CCSCI.” (570 Shoup Ave. W., Twin Falls, ID) Motion Passed** |
| **B.**  | Advisory Committee Bylaws – no action taken, moved to non-action items |
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| **V.** | **Non-Action Items** |
| **A.** | Orientation Manual Overview – Rene LeBlancMr. LeBlanc went over the contents of the Orientation manual and asked that committee members review the **bylaws** and make suggestions for revisions. Those suggestions need to be submitted to Nancy Andreotti or Mr. LeBlanc who will revise for discussion and possible adoption by the committee at the next meeting. Also included in the manual are copies of the Idaho Code regarding the BH Crisis Center Advisory Committee (IC 39-91), Open Meeting Law (IC 74-2), and a copy of the contract between SCPHD and Pro Active Advantage. |
| **B.** | Discussion of Committee elections, roles, sub-committee creation. It was decided that committee members need to read through materials given to them before acting on elections or creating sub-committees. |
| **C.** | It was requested that financials and CC intake reports be available for future meetings.  |
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| **VI.** | **Announcements** |
| **A.**  | Next meeting – January 20, 2017, at the Crisis Center (570 Shoup Ave W, Twin Falls) |
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| **VII.** | Meeting Adjourned 2:15 PM **Motion (Charles Howell seconded by Renee Waite) “I move to adjourn the meeting.” Motion passed** |
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| **, Chair** |  | **Date** |