



**CCSCI – ADVISORY COMMITTEE MEETING MINUTES
JANUARY 20, 2017**

Committee Members (P-Present, E-Excused, T-Telephone, A-Absent)

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|---|--|
| P Dawn Anderson – IDOC | P Zach Morairty, MD – St. Luke’s, BH |
| T Amanda Braga – NCMC | P Cindy Shotswell – OPTUM |
| P John Brannen – CSI | E Eric Snarr, Sheriff – Minidoka County |
| P Keith Davis, MD – Shoshone Fam Med | P Renee Waite – IDJC |
| T Helen Edwards, Comm. - Gooding Co | P Charles Howell, Comm. – Jerome Co |
| P Penne Main, TowneSquare Media | |

Ex-Officio (non-voting)

- T** Linda Montgomery SCPHD- BoH Chair
- P** Cristi Thompson – Pro Active - Admin
- P** Scott Rasmussen, Reg V BH IDHW
- P** Rene LeBlanc, SCPHD – Director
- P** Nancy Andreotti SCPHD – Admin Asst

Guest(s):

- Jeff Pierson, SCPHD Information Mgmt
- Jeremy St Clair – SCPHD – Fiscal
- Kim Dopson

I. Convene: 11:35 AM

II. Call to Order/Introductions – Rene LeBlanc

- A. Motion (Dawn Anderson, seconded by John Brannen) “I move we amend the agenda to have the Advisory Committee Officer elections to be the first action item.” Motion passed**
- A. Roll Call/Housekeeping Items – Nancy Andreotti**
Introductions of Cristi Thompson as new ex-officio secretary, taking over the duties of Nancy Andreotti – SCPHD
- B. Correspondence - None**

III. Action Items

- A. A call for nominations for Officers of Advisory Committee – Rene LeBlanc**
 - **Chair** – Self-nominations (Cindy Shotswell and Dr. Keith Davis)**MOTION (Dawn Anderson, seconded by Helen Edwards) “I move to close nominations and call for a vote. “**
Vote Results: Cindy Shotswell five voice votes, Dr. Keith Davis four voice votes.
Cindy Shotswell was elected Chair of the CCSCI Advisory Committee with a majority voice votes for a term of one year.
 - **Vice-Chair** – Cindy Shotswell nominated Dr. Keith Davis.**MOTION (Helen Edwards, seconded by Comm. Charles Howell) “I nominate Dr. Keith Davis, close nominations and call for a vote. “**

Vote Results: Unanimous voice vote to elect Dr. Keith Davis Vice-Chair of the CCSCI Advisory Committee for the term of one year.

- **Secretary/Treasurer** – Cindy Shotswell nominated Penne Maine who declined the nomination. Dawn Anderson nominated Renee Waite, who accepted.

MOTION (Comm. Charles Howell, seconded by Dawn Anderson) “I nominate Renee Waite, move to close nominations and call for a voice vote.”

Vote Results: Unanimous voice vote to elect Renee Waite to be the Secretary/Treasurer of the CCSCI Advisory Committee for the term on one year.

**B. Advisory Committee Bylaws – Rene LeBlanc passed Chair to Cindy Shotswell
MOTION (John Brennan, seconded by Penne Maine) “I move that we accept the corrected bylaws as presented.” Motion passed**

**C. Review/Approve Financial Report, Revenue & Expense Statement – Frank Knight
(Intro Kim Dopson, Cliff Katona, Cristi Thompson)**

MOTION (Comm. Charles Howell, seconded by Penne Main) “I move that we accept the financial reports as presented.” Motion passed

D. Sub-Committee Membership – Cindy Shotswell, Chair

**MOTION (Penne Main, seconded by John Brannen. The motion was amended by Dr. Morairty to include the email submission of preferences. Seconded by Penne Main) “I move to change discussion/approval of sub-committee membership to the next meeting. Members are to submit committee preferences to Advisory Committee by February 10, 2017, for ratification at the February 17, 2017, meeting.”
Motion Passed**

V. Non-Action Items

Demographic Report (Crisis Center intakes)

VI. Announcements

A. Next meeting – February 17, 2017, at 11:30 AM (same location)

VII. Meeting Adjourned 12:48 PM

Motion (Dr. Keith Davis seconded by Comm. Charles Howell) “I move to adjourn the meeting.” Motion passed

**Cindy Shotswell, Optum
Chair**

**Renee Waite, IDJC
Secretary/Treasurer**

Attest:

Rene R. LeBlanc, SCPHD Director

